

Presentation Instructions

ADVS Student Research Symposium 2022

Poster Presentations

- Poster sizes can vary, provided they are no more than 47 inches wide x 65 inches high.
 - 42 inches wide x 56 inches high is recommended but not required
- Printing costs for posters are not provided by the symposium. Please consult with your faculty research mentor regarding printing costs and where to print.
- Each poster presentation session will be approximately 45 minutes in length.
- Students must stand by their posters during their assigned poster session in order to discuss their research projects with symposium attendees and answer questions.
- Poster boards and push pins will be provided for must be provided at the symposium.
- Poster location numbers will be provided in the official symposium program.
- Please hang your poster on the poster board assigned to you by 4:30 PM MST on Thursday, August 4, 2022.

Oral Presentations

- Prepare a slide presentation using whatever media you prefer.
- Each presenter will be given 10 minutes to present their research project.
- Each presenter will be given 3 minutes to answer audience questions.
- Presentations will be given to a live, audience face-to-face and broadcast live via Zoom for those who cannot attend in-person.
- Presentations will also be recorded with Zoom and posted to the ADVS Student Research Symposium Canvas page unless otherwise indicated by the presenter. **Please discuss this detail with your faculty mentor in advance!**
- Be sure to save your slide presentation in PowerPoint format *.pptx.
 - Other file formats are not supported!
 - It is your responsibility to verify the formatting of your slides when displayed.
- Name your file as follows: “Last name_First name_presentation.pptx”
- PowerPoint presentations are due by 12:00 PM MST on Wednesday, August 3, 2022.
- Submit PowerPoint presentations in Canvas as follows:
 - Log into Canvas using your USU ID and strong password (<https://usu.instructure.com/>).
 - Select 2022 ADVS Student Research Symposium
 - Select “Submit Here”
 - Select “Oral Presentation”
 - Select “Submit”
 - Upload your file
 - Select “Submit Assignment”

Pre-recorded Mini Presentations (3-Minute Thesis)

- Prepare a slide presentation using whatever media you prefer.
- Each presenter will be given 3 minutes to record their research project using Zoom. Instructions on how to record using Zoom are provided below.
- These pre-recorded presentations will be posted to the ADVS Student Research Symposium Canvas page unless otherwise indicated by the presenter. **Please discuss this detail with your faculty mentor in advance!**
- Be sure to save your Zoom video file in MP4 format *.mp4.
- Name your file as follows: "Last name_First name_presentation.pptx"
- Video file uploads are due by 12:00 PM MST on Wednesday, August 3, 2022.
- Record your presentation in Zoom as follows:
 - Open your presentation file
 - Log into Zoom using your USU ID and strong password
 - <https://usu-edu.zoom.us/>
 - Select "Host a Meeting" from the upper right-hand corner
 - Select "Screen Share Only"
 - Open the Zoom meeting pop-up
 - Select your presentation as the "screen to share"
 - Select "share computer sound" in the bottom left-hand corner
 - At this stage a green bar around your screen and a toolbar will appear
 - Select "join with computer audio"
 - Select the "unmute" and "start video" buttons on the bottom left-hand corner
 - Drag your picture to the top right corner of your screen
 - Consider this when designing your slides, so your video doesn't block the visual aids and text on your presentation
 - When you are ready to begin, select "Record"
 - If you do not see this button, select "More" on the far right-side
 - Select "Record to this computer"
 - When you are finished, select "Leave the Meeting"
 - Zoom will automatically create an MP4 file on your computer
 - You can use QuickTime Player or another software to edit your video
- Submit the final video file via Canvas as follows:
 - Log into Canvas using your USU ID and strong password
 - <https://usu.instructure.com/>
 - Select 2022 ADVS Student Research Symposium
 - Select "Submit Here"
 - Select "Pre-recorded Mini Presentation"
 - Select "Submit"
 - Upload your file
 - Select "Submit Assignment"