

Updated 6/19/2020

UtahStateUniversity[®] **HEALTH PROFESSIONS**

Certified Nursing Assistant

Application and Information Packet

Health Professions Program at Utah State University

Certified Nursing Assistant

The Certified Nursing Assistant Program is a certificate program that can be completed in one semester. The program prepares and trains individuals for a career in health care. Certified Nursing Assistants can seek employment with home health and long-term care facilities. Students receive a Certificate of Completion from Utah State University upon completion of academic coursework and clinical experience. The Certified Nursing Assistant Program is an approved program with the Utah Nursing Assistant Registry. Upon the successful completion of coursework, students are eligible to take written and skills certifications exams. The USU Certified Nursing Assistant Program complies with the State of Utah requirements for Certified Nursing Assistants. Students successfully completing the program will be well prepared for a career as a Nursing Assistant.

Certified Nursing Assistant Entrance Requirements

Utah State University has an open admission policy. Applicants will be admitted without regard to race, color, religion, sex, national origin, age, disability, or veteran's status. In addition, discrimination on the basis of sexual orientation for employees in all aspects of employment and for students in academic programs and activities is prohibited. High school graduation or GED is required to be accepted into the program. Acceptance into this program will be by the selection process.

General Admissions Procedures

To be officially admitted to the college as a full-time matriculated student, an applicant must submit the following:

1. Must be at least 16 years of age before beginning the program.
2. A completed [Application for Admission](#).
3. A \$50 nonrefundable application fee.
4. Official transcripts of all previous high school and/or their GED and college work if the student is a transfer student.
5. Placement and evaluation exam. ACT (American College Test), or Accuplacer Exam for English & ALEKS Exam for Math (minimum score of 14) if taking more classes than NURS 1000 only.
6. Must have a minimum GPA of 2.50 for admittance into the program.

Notification of acceptance and resident status will be sent from the Health Professions Department Chairperson. If a student's application is incomplete at the time of registration, the student will not be admitted to the program. Students applying for financial aid, must be a high school graduate or GED recipient, and be matriculated before receiving aid.

A declaration of a major is accomplished through the Application for Admission. Students desiring to change their majors after acceptance are required to complete "A Change of Major" form at the Admissions and Records Office.

Returning Students

A student who has been away for more than 2 semesters, must submit a new application for admission along with a **\$20.00** reapplication admission fee. Those who have attended other colleges or universities in the interim will be asked to submit transcripts of all college credits.

Enrollment Prior to High School Graduation

An academically qualified high school student who wishes to enroll at USU Blanding, Moab or Eastern must fill out a Concurrent Enrollment-Early College form as well as a Student Acknowledgement & Parental Consent Agreement form. **Students may work concurrently on high school classes and the NURS 1000, while still in high school.**

Transfer Students

A transfer student from another college or university must submit the following:

1. A completed [Application for Admission](#).
2. A \$50 one-time nonrefundable application fee.
3. Official transcripts of all previous college work. (Official transcripts must be sent directly from the previous school. Hand carried transcripts will not be accepted.)
4. ACT or Accuplacer test scores. If a transfer student has completed 20 hours and has taken an English course equivalent to our English 1010, they will not be required to take the above tests.
5. A transfer student cannot transfer credits with D or E (F) grades or credits from developmental or remedial courses. **Grades of C or better will be allowed for all classes required for the Program. Credits from remedial classes will not be accepted.**
6. The student must be in good standing and eligible to re-enroll at the college or university where they were most recently registered.
7. Transfer students will not be matriculated until official transcripts of all high school, previous college or university work are submitted to USU Price.

Students with Disabilities

If a student has a disability that qualifies under the Americans with Disabilities Act (ADA) and requires reasonable accommodation, that student should contact the Disability Resource Center for information on appropriate policies and procedures. Disabilities covered by ADA may include learning, sensory, emotional, physical or medical impairments.

Students may contact the DRC to determine if they qualify for accommodations. Students at USU Blanding may contact Sarah Gosney (435-678-8161) in the Student Services hall or call directly to the USU DRC at 1-435-797-2444.

Please contact the DRC as early in the semester as possible.

Application Requirements Checklist ([Checklist in PDF format to print and turn in with paperwork](#))

1. Complete the Certified Nursing Assistant Application and return it to one of those below:

Marisa Black, RN
USU Blanding
576 West 200 South
Blanding, UT 84511
435-678-8120
marisa.black@usu.edu

Dianne Wright, RN
USU Moab
125 West 200 South
Moab, UT 84532
435-797-5106
dianne.wright@usu.edu

Shelley Heath, RN
USU Eastern
451 East 400 North
Price, UT 84501
435-613-5295
shelley.heath@usu.edu

You may also contact our Health Professions Coordinator Teryn Lyman
USU Blanding
344 West 800 North
Blanding, UT 84511
435-678-8208
teryn.lyman@usu.edu

2. **Advising** - Students interested in the Certified Nursing Assistant Program must complete an Application, be accepted and provide all required documents **PRIOR** to registering for the CNA course.
3. **Registration Date and Time** - Please visit the USU Price, USU Blanding or USU Moab Website for registration information.
4. **All immunization records and copies of certificates should be given to the program instructor.**
5. **The background check and drug screen* must be ordered and/or uploaded to your Compliance Tracker packet through CastleBranch. Please use this link:**
portal.castlebranch.com/ut61

A fee will be charged for both background check and drug screen.

***If you are attending USU Blanding, drug screens will be completed on campus. Blanding students will pay LaPriel Begay, Cashier, \$45.00. The receipt should be returned to the instructor.**

Required Immunizations

All immunizations below are required. All records must be complete and on file with Program Instructor **PRIOR** to beginning your program:

Twinrix (Hepatitis A & B) series: The first injection of the series needs to be completed prior to Semester One or in the initial weeks of the semester. The

second injection is given one month after the first injection. The third injection is completed six months after the first injection of the series.

MMR: Documentation of two MMR immunizations, or a titer indicating immunity, needs to be completed prior to the end of Semester One. If you do not have childhood immunization records, it is recommended that you begin these immunizations or obtain a titer before beginning the program. All students born after 1964, who received their MMR immunization, will require a booster.

TB: Documentation of a recent **two-step** TB test is required during the initial weeks of semester one. You can have this test up to 3 months before starting the program. TB tests are good for one year. If yours will expire prior to completion of the program, you will need to repeat it.

Varicella: At least one Chicken pox vaccination or titer indicating immunity.

Tdap: At least one pertussis immunization as an adult.

Meningococcal: One dose

Influenza: Seasonal as required by facility.

CPR requirement

Students must take a Healthcare Provider CPR course and receive CPR and first aid cards to meet the CPR requirement. Periodically, CPR courses are offered on campus. Please make arrangements to attend (including notifying other instructors). This must be completed by the middle of Semester One. CPR certification is usually valid for 2 years.

**Students will be required to turn in a packet to their instructor with all of the above records. Students should keep a copy of all records for their own files.*

Practicum Orientation

Prior to initiating any clinical practicum externship, students are required to attend an orientation with the appropriate sites that they will be attending for their clinical experience.

Clinical Experience

Certified Nursing Assistant Practicum/Externship: Our Certified Nursing Assistant students will train in long-term nursing settings. After students demonstrate proficiency in all areas of clinical aspects through course work and practice, students will be placed in clinical rotations to get the best experience possible. These clinical rotations are an important part of the program. Students must commit to attending all clinical rotations of 24 hours minimum. This will ensure that they meet course completion requirements.

Program Requirements

Application Deadline: The CNA application must be submitted by **the first Friday in August for fall semester, or by the third Friday in November, for admittance into the program spring semester.**

State Certification and Examination: A \$75.00 testing fee is required at the end of the course work and practicum for those students wanting to receive state certification. Students will schedule both written & skill portions of the State of Utah Certification Examination (given on Utah State University Price, Moab or Blanding Campuses). Three attempts are allowed for each test (separate fees are charged). Upon passing, the student will be certified as a Certified Nursing Assistant.

IMPORTANT: Exams must be completed within one year of course completion.

ATTENDANCE:

UNAR requires proof of 100 (+) training hours minimum

- **80 hours** **Class/skills Lab**
- **24 hours** **Clinical training**

Health Professions: Certified Nursing Assistant Program Checklist

- Must be 16 years of age
- Must have 10th grade reading and math levels (14 on ALEKS exam)
- Submit Completed Certified Nursing Assistant Program Application with a copy of high school/GED and any college transcripts.
- Submit Certified Nursing Assistant Student Contractual Agreement (found in the Handbook) to the instructor first day of class.
- Vaccination Records: Complete and up to date to instructor
- Complete Background Check and Drug Screen uploaded to CastleBranch (fee charged)
- Drug screen at USU Blanding must be prepaid to LaPriel Begay in the amount of \$45.00.
- CPR card up to date (Will be offered during semester if necessary)

Application packet deadline: First Friday in August (Fall semester)

Third Friday in November (Spring semester)

After application approval, you are ready to register for semester one courses.

Please submit Application to:

**Shelley Heath, Certified Nurse Assistant Instructor/Coordinator
USUE McDonald Career Center #200
451 E 400 N
Price, Utah 84511**



**Dianne Wright, Certified Nurse Assistant Instructor/Coordinator
USU Moab W108
125 W 200 S
Moab, UT 84532**



**Marisa Black, Certified Nurse Assistant Instructor/Coordinator
USU Blanding BLT Building #208B
576 W 200 S
Blanding, UT 84511**



**Teryn Lyman, USU Health Professions Coordinator/Advisor
USU Blanding HP Building #104F
344 West 800 North
Blanding, UT 84511**

***A copy of the above records and documentation needs to be maintained and updated as appropriate
by the student and as requested by the instructor and/or staff assistant.***

UtahStateUniversity®

HEALTH PROFESSIONS

Updated 05/12/2020

CERTIFIED NURSING ASSISTANT PROGRAM

DEADLINE: First Friday in August (Fall Semester)

Third Friday in November (Spr Semester)

Application

Name (Print) _____
Last First Middle

Names Previously used: _____

Student USU A# _____

Phone: Day _____ Evening _____ Cell _____

Mailing Address _____

City _____ State _____ Zip _____

Age _____ High School Attended _____

Accuplacer Score ENGLISH _____ ALEKS Score MATH _____

OR ACT Score _____ High School or College GPA _____

Email address _____

(This email will be used to contact you about the MA Program)

Emergency Contact (Name & Phone) _____

I have provided true, complete and correct information on this application. I have read and understand the information presented in this packet.

Signature _____ Date _____