**MEETING AGENDA FOR:**

_____TESY Monthly Meeting_____

Date: 1-19-2024

Meeting Lead: Trevor Robinson

Attendees: Lisa Hunsaker, Barbara Baird, Zak Konakis, Michael Bailey, Alex Thompson, Kari Lamoreaux, Chad Painter, Nate Kramar, Scott Greenhalgh, Eric Mantz, Brian Warnick

## Items & Discussion

1<sup>st</sup> Item Updates and Announcements

Join ACTE (Region 5 Division) and PACE

**Approval of Relevant General Education Designations:**

During our previous meeting, we discussed the pursuit of approval for specific general education designations:

TESY 3020 CI:
 Kari expressed reservations about its fit as a CI.
 Proposed restructuring and assignment redo to include 4000 written words during the semester.
 Assignments distributed in the 1st and 2nd seven weeks to showcase improvement, provide feedback, and allow reiterations.
 Emphasis on holding writing accountable, with students receiving a complete/incomplete grade on their writing minutes assignment.
 Not covering certain aspects advised by the TESY board, such as documentation, definitions, instructions, memos, and social media writing.
 Kari, Nathan, and Trevor to collaborate on making it a CI. Submission planned for next fall after thorough consideration.
 AI usage is allowed, as stated in the rubric from the Gen Ed Committee.

TESY 4250 CI and TESY 4900 CI:
 Trevor highlighted that it has not been submitted yet.
 Suggested waiting for advisor input.
 Considered the need for writing samples in the first and second seven weeks.
 Discussed potential limitations on adding students after the 1st or 2nd week.
 Contingent on decisions regarding ASTE 3050 and TESY 3020.

TESY 3300 QI:
 Confirmed that this has already been completed.

ASTE 3050 CI and its Potential Replacement:
     ASTE 3050 is already a CI, and students need two CIs. Create one with our department (TESY 3030)

Replacement of BUSN 2200 with ENGL 2020 (CL2):
     Recommendation to replace BUSN 2200 with ENGL 2020 (CL2).
     Ongoing discussion on the status of this replacement.
     BUSN 2200 CL2 reconsidered, with the interim option of taking either ENGL 2010 or ENGL 2020.
     Catalogs will be updated to reflect the flexibility of either option until BUSN 2200 gains CL2 status.
     Acknowledgment of student concerns about repetitive courses (BUSN 2200 and ASTE 3050).

## 2nd Item: Upcoming Priorities

**Scheduling Updates:**
     Summer Final Schedule Changes:
     Deadline for initial changes: Friday, January 19.
     The second draft due by Friday, January 26.

     Fall Schedule:
     Final submission deadline: Friday, January 26.

     Communication Status:
     Northern TESY faculty members have yet to review the schedule.
     Jessica has successfully distributed the schedule to Eastern faculty.

**ICT and Cyber Updates, Including Introduction of a New Course:**

     Chad and Michael provided updates on ICT and Cybersecurity programs, featuring the addition of a new course. They are consolidating two courses into one, TESY 4760 - Information Technology Management, catering to the ICT emphasis. The plan is to revise prerequisites during the summer, making them active for Fall 2025. Notably, 2/3 of students are redirected through USU, and now students can enroll in BCIS courses.

     Lisa suggested implementing course-specific prerequisites, and Trevor endorsed having prerequisites listed directly on the courses. The proposed prerequisite language is "Completed certain certs and/or BCIS courses," with consideration for relevant computer science courses from ECE and CS.

     To streamline credit articulation, the Tech Colleges will provide information on credits before the new alignment.

     Eric expressed support for teaching Python but highlighted the challenge of incorporating it into lower-division classes. Michael is willing to teach the course, although he is currently at full capacity. Discussion ensued regarding the possibility of having adjuncts teach the course after regular faculty initially develop it.

     Two options were presented: hiring more faculty or utilizing adjuncts, and the idea of spacing out course offerings, offering them once a year instead of twice. While this might extend the program completion time, Lisa noted it's a feasible approach, citing a similar practice with Quality and Reliability. A proposed schedule will delineate course offerings for Fall and Spring, with exceptions like the Forensics course, which will

continue to be taught in both semesters. Courses such as IT management and cloud computing, previously offered twice a year, will transition to an annual schedule. Students needing substitutions for graduation from a different emphasis will have options.

Michael and Chad committed to providing Lisa with a comprehensive list outlining the proposed changes, including the adjustment of TESY 3000 to a three-times-a-year schedule.

**Enrollment Strategy for TESY 4230 and TESY 1030:**
Trevor highlighted concerns about low enrollment in TESY 4230 and TESY 1030.
Proposes teaching these courses once a year with Barbara informed about the timing.
TESY 1030 had an impressive waitlist with over nine students.
Trevor to coordinate with Barbara for scheduling TESY 4230 in a specific semester, engaging with Andrew, Brian, and Steve to explore possibilities, although there might be concerns from Dan Black.

**TESY 4330 Sections Adjustment (Scott):**
Considering additional sections for TESY 4330.
Desire for both Face-to-Face (F2F) and online options.
Explore the possibility of Trevor leading the online option; further discussions are planned for future review.

**TESY Banquet:**
Date: March 27
Location: SLC Campus
Time: 6:30-8:30 pm

Qualtrics Nomination - Top Performing Students:
Deadline: January 30th for nominations.
Requesting nominated student information for communication purposes.
Plaque Award: Art will assist in designing and creating the plaques. 😊
Industry Partner of the Year: Intermountain Electronics was voted on for being recognized as the Industry Partner of the Year.

3<sup>rd</sup> Item: Open Discussion

**Utah ACTE Presentation (Friday, Feb. 2 - Saturday Feb. 3):**

Event Duration: Friday evening to Saturday afternoon.
Attendees:

Steve Williams
Chenese Boyle
Brian Warnick
Kari Lamaroux
Trevor Robinson
Chad Painter
Nate Kramar
Michael Bailey
Scott Greenhalgh

Agenda:

State of Play – Utah State's Evolving Stackable Programs Presentation Saturday at 10 am:

Who would like to present? Steve and Trevor are willing.
Zak, currently engaged in other presentations
Information needed from each emphasis area; Zak to email details.
Brian to initiate with a PowerPoint presentation.
PACE Business Meeting  Saturday at 8 am: wear USU gear

**Catalog Changes:**

Finalization by the end of this month.
Consolidation to one catalog page for TESY, reducing from seven.

4th Item: Action Items

1. Distribute Academic Schedule: Steve, ensure the timely dissemination of the Academic Schedule for both Summer and Fall to all stakeholders.
2. Recognize Top-Performing Students: All team members, kindly complete the top-performing students form.
3. Gen Ed CI Designation for TESY 3030: Kari, Nathan, and Trevor, initiate the process for obtaining Gen Ed CI designation for TESY 3030 during the spring semester.
4. Follow-up on BUSN 2200 Gen Ed Designation: Reach out to Zak for an update on the status of the Gen Ed designation for BUSN 2200 CL2.
5. ICT Course Offerings Rearrangement: Michael and Chad, collaborate to provide Lisa with information regarding the rearrangement of ICT course offerings.
6. UACTE Presentation Preparation: Zak, send out emails to individuals involved in the UACTE presentation. Brian, upload your recent presentation to serve as a starting point for the team.