(**DATE**)

Utah State University

Dietetics Selection Committee

8700 Old Main Hill

Logan, UT 84322-8700

Dear Selection Committee,

Type the content of your cover letter here. Please limit to one page. Use a block-style letter format (single-spaced text, double-space between paragraphs, aligned against left margin, no tabs). A return address for you (typically included in a block-style letter) is omitted in this example to provide more space for the body of your letter. This template is using Calibri font (11 pt) with 0.5 inch margins. You may use the same formatting (to maximize space) or switch to a similar font, larger font size, and/or wider margin space. You should not use a font size less than 11 pt or a margin space less than 0.5 inches.

The purpose of a Cover Letter is to provide an introduction of yourself and an overview of your story. Please address the following things in the body of your letter: (1) your reasons for wanting to enter the dietetics profession, (2) your short-term and long-term goals as a student and future dietitian, and (3) relevant experience, strengths, and skills, that you’ve acquired to prepare for a career in dietetics. You may include any additional information that you consider note-worthy and relevant. The quality of your writing (including spelling, grammar, punctuation, and formatting) will also be evaluated. You may have a friend, family member, or someone from the USU Writing Center proofread your letter.

Please save your Cover Letter as a Word Document (.docx or .doc) or a PDF file and then upload it to Canvas.

Sincerely,

(**YOUR NAME**)