

Utah Agricultural Experiment Station Equipment Grant Program 2024

The Utah Agricultural Experiment Station (UAES) requests proposals for capital equipment grants to be submitted to the UAES no later than 5:00 p.m. on **Friday, February 2, 2024**. Capital equipment is equipment that costs more than \$5,000. The Office of Research (OR) has released their call for capital equipment grant proposals. Those proposals are due to the Office of Research on February 29, 2024. There is an advantage for the UAES to leverage the limited funding we have for new equipment as the required match for OR equipment grants.

However, because OR gives preference to equipment that can be used across units at the University, some needed equipment may be too specialized to compete well for OR equipment grant funding. Consequently, it may be necessary to identify an alternative source of funds to meet the expectation of a minimum 50% match. Equipment should be purchased before the end of FY2024 (i.e., June 30, 2024).

We anticipate that decisions will be announced early enough for faculty to apply for OR equipment grants with committed matching funds from the UAES. If a UAES equipment grant proposal with an OR match is selected for funding but fails to receive OR funding, the funds allocated by UAES will be released to the general UAES equipment pool unless the faculty member can come up with another source of matching funds. All UAES capital equipment grant proposals must include the following:

1. A cover page with all the required information and the signatures of the applicant and their department head. **The applicant must have an active UAES project** and must indicate their UAES project number(s) on the cover page. The applicant must also be current with all UAES reports.
2. A one- to two-page description of the equipment to be purchased (single-spaced, 12-point font with one-inch margins on all sides) with justification for why it is needed and how it will enhance the research mission of the UAES. Describe the critical research need that the equipment will meet and justify the cost of the equipment. Provide information on: the estimated frequency of the equipment's use, the planned location of the equipment, access to the equipment, and anticipated research impact of the equipment (eligibility for grants, published research, etc.). Describe who other potential users of the equipment would be and their units. Proposals must include a cost-sharing plan that indicates the source(s) and amount(s) of cost-sharing funds. A minimum 50% match from non-UAES funds is expected. OR equipment grants also require at least a 50% cost share. If you plan to apply for an OR equipment grant this should be stated together with the cost-sharing percentages for UAES and OR. For proposals not seeking OR equipment funding, a cost-sharing plan must be presented that indicates the source(s) and amount(s) of cost-sharing funds (potential sources include: discretionary faculty research funds, departments, colleges, etc.). UAES decisions relating to these proposals will take the cost-sharing plan into account. Preference will be given to proposals where the faculty member(s) have some 'skin in the game' and are making a financial contribution to the purchase of the equipment.
3. Quotes and/or equipment brochures should be included as appendixes.

Proposals are due before 5:00 p.m. on **Friday, February 2, 2024** and must be submitted electronically at <https://caas.usu.edu/uaes/internal-resources/project-support>. Please submit a single PDF document assembled in the following order: (1) Cover Page, (2) two-page description of the equipment being requested (see details above), and (3) quotes and/or equipment brochures. Questions may be directed to Greg Cuomo at greg.cuomo@usu.edu 435-757-1520.